



U.S. Small Business
Administration

Office of Government Contracting and Business Development | 409 3rd Street NW | Washington DC 20416

Date: March 5, 2021

From: David Wm. Loines
Director, Office of Government Contracting
U.S. Small Business Administration

To: Federal Agencies (FAs) and Contractors (FCs)

Subject: Fiscal Year 2021 Subcontract Reporting Extensions

FAs and FCs are continuing to work through challenges and have the added burden of working through how the pandemic's progress, strength, or recurrence in different geographies impacts their recovery strategies. Amidst this uncertainty, the steps for working remotely, reopening, and reinvention remain unchanged. Thus, to lessen the burden upon FAs and FCs, SBA is providing another Subcontract Reporting extension for fiscal year 2021.

These extensions do not change the Subcontract Reporting periods. However, they allow FCs, including lower-tier subcontractors, to rectify any internal issues they encountered during the 2020 reporting period. The extension further accommodates FAs' time needed for reviewing the reports. This extension will be the final Subcontract Reporting extension provided, barring any unforeseen circumstances. The timeframe for FCs to submit a revision to a rejected report remains unchanged.

Extension Provided:

- A fifteen-day (15) extension has been provided to the FC's report submission due dates and to the FA's review periods for the FY 2021 ISRs and SSRs.
- FCs must submit the ISR and SSR forty-five (45) days after the end of the reporting period and forty-five (45) days after contract completion, if applicable.
- FAs will have seventy-five (75) days from the reports' ending dates to acknowledge receipt or reject the initial reports.
- FCs must revise any report rejected by the contracting officer within 30 days of the rejection notice per FAR § 52.219-9(l).
- FAs must review the revised report within 30 days of submittal.

Type of Report	Reporting Period Ending Date	Report's Official Due Date	Extended Due Date that Contractor must submit Report no later than	Government must Review & Acknowledge Receipt or Reject Report no later than
Mid-Year ISR	March 31, 2021	April 30, 2021	May 15, 2021	June 14, 2021
End-Year ISR & SSR	September 30, 2021	October 30, 2021	November 14, 2021	December 14, 2021

If you should have any questions, please contact SBA's Subcontract's helpdesk at Subcontracting@sba.gov.

Sincerely,

David Wm. Loines

David Wm. Loines
 Director, Office of Government Contracting