Date: March 5, 2021

From: David Wm. Loines  
Director, Office of Government Contracting  
U.S. Small Business Administration

To: Federal Agencies (FAs) and Contractors (FCs)

Subject: Fiscal Year 2021 Subcontract Reporting Extensions

FAs and FCs are continuing to work through challenges and have the added burden of working through how the pandemic's progress, strength, or recurrence in different geographies impacts their recovery strategies. Amidst this uncertainty, the steps for working remotely, reopening, and reinvention remain unchanged. Thus, to lessen the burden upon FAs and FCs, SBA is providing another Subcontract Reporting extension for fiscal year 2021.

These extensions do not change the Subcontract Reporting periods. However, they allow FCs, including lower-tier subcontractors, to rectify any internal issues they encountered during the 2020 reporting period. The extension further accommodates FAs' time needed for reviewing the reports. This extension will be the final Subcontract Reporting extension provided, barring any unforeseen circumstances. The timeframe for FCs to submit a revision to a rejected report remains unchanged.

Extension Provided:

- A fifteen-day (15) extension has been provided to the FC’s report submission due dates and to the FA’s review periods for the FY 2021 ISRs and SSRs.
- FCs must submit the ISR and SSR forty-five (45) days after the end of the reporting period and forty-five (45) days after contract completion, if applicable.
- FAs will have seventy-five (75) days from the reports’ ending dates to acknowledge receipt or reject the initial reports.
- FCs must revise any report rejected by the contracting officer within 30 days of the rejection notice per FAR § 52.219-9(l).
- FAs must review the revised report within 30 days of submittal.
<table>
<thead>
<tr>
<th>Type of Report</th>
<th>Reporting Period Ending Date</th>
<th>Report’s Official Due Date</th>
<th>Extended Due Date that Contractor must submit Report no later than</th>
<th>Government must Review &amp; Acknowledge Receipt or Reject Report no later than</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mid-Year ISR</td>
<td>March 31, 2021</td>
<td>April 30, 2021</td>
<td>May 15, 2021</td>
<td>June 14, 2021</td>
</tr>
<tr>
<td>End-Year ISR &amp; SSR</td>
<td>September 30, 2021</td>
<td>October 30, 2021</td>
<td>November 14, 2021</td>
<td>December 14, 2021</td>
</tr>
</tbody>
</table>

If you should have any questions, please contact SBA’s Subcontract’s helpdesk at Subcontracting@sba.gov.

Sincerely,

**David Wm. Loines**

David Wm. Loines  
Director, Office of Government Contracting