



**Subject:** This extension extends the due date of the Individual Subcontract Report (ISR) for the reporting periods ending March 31, 2021 and September 30, 2021. It further extends the Summary Subcontract Report (SSR) for the reporting period ending September 30, 2021.

**Background:** FAR § 52.219-9(l) requires that each Federal Contractor (FC) submits its subcontracting achievements within 30 days of the end of the reporting period in the government-wide eSRS. FAR § 19.705-5(f)(2) requires that each Federal Agency (FA) reviews the reports and either accepts or rejects the reports within 60 days of the end of the reporting period. The fiscal year 2020 filing deadline was extended.

**Path Forward:** FAs and FCs are continuing to work through challenges and have the added burden of working through how the pandemic's progress, strength, or recurrence in different geographies impacts their recovery strategies. Amidst this uncertainty, the steps for working remotely, reopening, and reinvention remain unchanged. Thus, to lessen the burden upon FAs and FCs, SBA is providing another Subcontract Reporting extension for fiscal year 2021.

These extensions do not change the Subcontract Reporting periods. However, they allow FCs, including lower-tier subcontractors, to rectify any internal issues they encountered during the 2020 reporting period. The extension further accommodates FA's time needed for reviewing the reports. This extension will be the final Subcontract Reporting extension provided, barring any unforeseen circumstances. The timeframe for FCs to submit a revision to a rejected report remains unchanged.

**Extension Provided:** A fifteen-day (15) extension has been provided to the FC's report submission due dates and to the FA's review periods for the FY 2021 ISRs and SSRs.

FCs must submit the ISR and SSR forty-five (45) days after the end of the reporting period and forty-five (45) days after contract completion, if applicable.

FAs will have seventy-five (75) days from the reports' ending dates to acknowledge receipt or reject the initial reports.

FCs must revise any report rejected by the contracting officer within 30 days of the rejection notice per FAR § 52.219-9(l).

FAs must review the revised report within 30 days of submittal.

Type of Report	Reporting Period Ending Date	Report's Official Due Date	Extended Due Date that Contractor must submit Report no later than	Government must Review & Acknowledge Receipt or Reject Report no later than
Mid-Year ISR	March 31, 2021	April 30, 2021	May 15, 2021	June 14, 2021
End-Year ISR & SSR	September 30, 2021	October 30, 2021	November 14, 2021	December 14, 2021

**Impact of Change:** This policy change will provide FCs and FAs the ability to adapt to the current challenges.

**Time needed to implement the change:** The implementation is immediate upon publishing; no action otherwise is required.

**Implementation of Memorandum:** This memorandum is implemented immediately upon publishing. No other action is required.

**Communication of Extension Notice:** Guidance will be provided immediately. SBA will post the notification on eSRS and SBA's Subcontracting Webpage. SBA will send the notification to its FA and resource partner distribution list. If you have any questions, contact the Subcontracting helpdesk at [Subcontracting@sba.gov](mailto:Subcontracting@sba.gov).

**Financial and/or liability impact?** The deadline extension will not impose any additional financial or liability ramifications upon FAs or FCs.